

Our recent tax return or 2 most recent pay stubs are included.

For office use only: M T W R F BR GR OR YR  
Start Date: \_\_\_\_\_

**CHILD 1'S INFORMATION**

First Name  Last Name   
 Birthdate:  Birth City, State:

**CHILD 2'S INFORMATION**

First Name  Last Name   
 Birthdate:  Birth City, State:

**PARENT/GUARDIAN INFORMATION**

Parent's Marital Status:  Married  Divorced  Single Parent  Widowed  Cohabitate  
 If divorced, which party has custody?  Mother  Father  Both Arrangement: \_\_\_\_\_

**Parent/Guardian #1**

Name  Relationship   
 Address  City State Zip   
 Phone: Home  Cell  Work   
 Email:   
 Employer  Occupation/Title   
 If remarried, step-parent name

**Parent/Guardian #2**

Name  Relationship   
 Address  City State Zip   
 Phone: Home  Cell  Work   
 Email:   
 Employer  Occupation/Title   
 If remarried, step-parent name

**PAPERWORK REQUIRED BEFORE ENROLLMENT**

As a reminder, these documents must be submitted and an intake interview completed **prior** your child's first day.

- Most recent tax return, 2 most recent pay stubs or \$250 registration fee
- Copy of your child's birth certificate
- State of IL Certificate of Child Health Exam
- Ages & Stages Assessment Form

## FULL DAY PRESCHOOL PROGRAMS

Care available from 7:30 AM - 5:30 PM. Breakfast, lunch and afternoon snack included.

*2's and Young 3's - Blue and Green Rooms: max. of 16 students/class*

- 5 days per week: Monday - Friday \$1850/month
- 3 days per week: Monday, Wednesday, Friday \$1,500/month
- 2 days per week: Tuesday, Thursday \$1,150/month

*3's & 4's Mixed Age - PreK classrooms: max. of 20 students/class*

- 5 days per week: Monday - Friday \$1750/month
- 3 days per week: Monday, Wednesday, Friday \$1,400/month
- 2 days per week: Tuesday, Thursday \$1,100/month

## ADDITIONAL OPTIONS

**Early Morning Care** (Mix/Max: 4/10) \$40/week

- 7:00 AM - 7:30 PM

**NSSD112 PreK** (Mix/Max: 1/18)

*Priority is given to children receiving services through NSSD112.*

*Full Day enrollment at HP Community is required.*

- My child will be receiving services at NSSD112
- My child is enrolled for PM PreK at NSSD112 and will be riding the bus in the afternoon
- My child has an IFSP or an IEP. Once enrolled, I will share my child's plan with the office.

## TUITION AND TUITION ASSISTANCE

- Tuition is invoiced on the 1st of the month and due by the 15th. Payments received after the 15th will incur a late fee of 1.5%.
- Tuition is payable through the Procure app or by cash or check. Debit and credit cards incur a 3% fee and will be applied to the next month's invoice.
- I will be applying for financial assistance through the State of Illinois (CCAP)

## SCREENING/MONITORING PROGRAM

I/We give HP Community permission for my child to be screened using the ASQ-3 form documenting developmental milestones to ensure each child's development proceeds well while at HP Community. I will fill out questionnaires about the child's development and will promptly return completed questionnaires.

\_\_\_\_\_  
Parent/Guardian #1 signature

\_\_\_\_\_  
Parent/Guardian #2 signature