



Dear Parents:

Fall 2019

Priority registration is now open. Current and alumni families may register for our 2020 summer and 2020-2021 school year programs between now and Friday, January 24, 2020. In order to guarantee your child a spot in the class, a completed registration form must be received by Friday, January 24th. Because quality and affordable care is at a premium in Highland Park/Highwood, *our priority deadline is strictly enforced.*

Attached you will find our program descriptions, registration form and tuition fees. Please read the descriptions thoroughly as changes have been made to our programs. Registration for new families will begin Monday, January 27th. Any registration form received after the 24th will be accepted on a first come first served basis.

Please note that enrollment for Full-Time and Part-Time programs is for 12 months beginning in August. Enrollment for Partial Day programs is for 9.5 months, August through June.

PROGRAMS AT HP COMMUNITY

Families are drawn to *HP Community* for several key reasons - our commitment to play-based learning and the project approach, our rich cultural diversity, and our highly qualified professional staff to name a few. All of Community's programs include a **preschool curricular component** that is research-based and developmentally appropriate. In addition, children:

- receive weekly 30-minute art and music classes taught by trained instructors,
- are provided a nutritional light breakfast, hot lunch & afternoon snack (during hours of attendance),
- have use of a well-developed outdoor play space and large gross motor room, and
- are screened annually for development, vision and hearing (3 & 4 year olds), and dental.

Our classrooms are rich in playful exploration and our teachers assist and guide the children toward building a healthy sense of self as learners and group members. In addition, our multi-age class formation is a purposeful way to provide children with a plethora of experiences that promote increased learning opportunities at all levels--socially, emotionally and cognitively. When mixed ages are together, there is greater opportunity for the older children to redefine and deepen their own understanding while the younger children benefit from behaviors and approaches modeled by the older children.

We are excited to start a new year and strive to provide the quality services our community has come to expect. Thank you choosing HP Community and we look forward to working with you and your family. Please feel free to call with any questions at 847.432.3301.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Adelmund".

Lisa Adelmund
Executive Director



2020-2021 SCHOOL YEAR PROGRAM DESCRIPTIONS

PARTIAL DAY PROGRAMS (August 18, 2020 – June 12, 2021)

- **2's & Young 3's (8:45 AM-12:15 PM, Enrollment Max/Min: 16/10)**

Often the entry point into early childhood education, our 2's & Young 3's program is designed to help children build trust in a new place and make a smooth transition to the classroom. To participate, children must be 2 on or before September 1st and be enrolled for a minimum of 2 days a week. Potty training is not required. Three teachers lead this class with a maximum of 16 children.

- **3's & 4's (8:45 AM-12:30 PM, Enrollment Max/Min: 20/12)**

This 3's & 4's program is organized around the children's interests, focusing on project work as it emerges from the children's play, questions, and exploration. Teachers act as facilitators and guides as the children look for answers to their own questions, research, problem-solving, and build understanding together out in the wider world. To participate, children must be 3 on or before September 1st. They may be enrolled 3 to 5 days a week. Three teachers lead this class with a maximum of 20 children.

FULL-TIME & PART-TIME PROGRAMS (August 18, 2020 – August 6, 2021)

For all full-time (5 days/week attendance) and part-time (2-4 days/week attendance) programs, care is available from 7:30 AM to 5:30 PM. However, we ask all children to be at school by 8:45 AM to attend core learning time until at least 11:45 AM.

- **2's & Young 3's (Enrollment Max/Min: 16/10)**

In addition to the details listed under 2's & Young 3's under Partial Day programs, children will nap for 2 hours after lunch and have additional large motor skill time. To participate, children must be 2 on or before September 1st and be enrolled 2-5 days a week. Potty training is not required. This class is taught by 3 teachers with a maximum of 16 children.

- **3's & 4's (Enrollment Max/Min: 20/16)**

In addition to the details listed under 3's & 4's under Partial Day programs, this class includes a nap/rest time, lunch, and additional classroom and large motor skill time. Children must be 3 on or by September 1st and you may enroll your child 3 to 5 full days a week. The class is taught by a team of 3 teachers with a maximum of 20 children.

Additionally, HP Community is a recipient of the State of IL's Preschool For All grant. If your child qualifies for PFA, then he/she must be enrolled full-time. Forty slots are reserved for PFA families per the grant's requirements.

ADDITIONAL PROGRAMS

- **Early Morning Care (Enrollment Max/Min: 10/4)**

Care is available from 7:00-7:30 AM for parents who need an earlier drop off.

Age requirement: Your child must be the required age of the program on or before September 1st. This age requirement is established to ensure the integrity of the program and the quality of each child's experience.

Annual Family Registration Fee.....\$100
The non-refundable registration fee is due when submitting your application.

PROGRAMS BY AGE

▪ 2's & Young 3's Program

- ▶ Full Time Daily Rate.....\$71/day
Rate is for 5 days a week enrollment and includes breakfast, lunch and afternoon snack.
- ▶ Part Time Daily Rate.....\$77/day
Rate is for 2-4 days a week enrollment and includes breakfast, lunch and afternoon snack.
- ▶ Partial Day Daily Rate.....\$39/day
Rate is for 2-5 days a week enrollment and includes breakfast and lunch.

▪ 3's & 4's Program

- ▶ Full-Time Daily Rate.....\$61/day
Rate is for 5 days a week enrollment and includes breakfast, lunch and afternoon snack.
- ▶ Part-Time Daily Rate.....\$66/day
Rate is for 2-4 days a week enrollment and includes breakfast, lunch and afternoon snack.
- ▶ Partial Day Daily Rate (breakfast and lunch).....\$34/day
Rate is for 2-5 days a week enrollment and includes breakfast and lunch.

ADDITIONAL PROGRAMS

- **Early Morning Care**..... \$30/week
Rate is for 2-5 days a week enrollment and meets from 7:00-7:30 AM.

VACATION RATE

2 Weeks Maximum per Fiscal Year (July 1st - June 30th).....40% off rate
To be eligible for the vacation rate, requested time must be an entire week or 5 consecutive days. Vacation rate subject to change to meet Child Care Assistance Program regulations.

**Tuition is billed on the 1st of each month and is due by the 10th of the current month.
 A 1.5% late fee is applied for payments received after the 10th.**

SUMMER 2020 PROGRAMS (Monday, June 15th - Friday, August 7th)

If you elect NOT to enroll your child into a summer program, please note that your child's last day of this school year is Friday, June 12, 2020.

▪ 2's & Young 3's Program

_____ My child will continue to follow the same schedule through the end of the summer program.

_____ My child will continue to attend through the summer, but needs to change his/her days to: M T W Th F

_____ My child will NOT attend HP Community during the summer

▪ 3's & 4's Program

_____ My child will continue to follow the same schedule through the end of the summer program.

_____ My child will continue to attend through the summer, but needs to change his/her days to: M T W Th F

_____ My child will NOT attend HP Community during the summer

2020-2021 SCHOOL YEAR PROGRAMS (First day of school is Tuesday, August 18.)

PARTIAL DAY PROGRAMS

▪ 2's & Young 3's Program (8:45 AM - 12:15 PM)

_____ Please circle the mornings your child will be attending. M T W Th F
(Minimum of 2 days/week required.)

▪ 3's & 4's Program (8:45 AM - 12:30 PM)

_____ Please circle the mornings your child will be attending. M T W Th F
(Minimum of 3 days/week required.)

Are you interested in receiving scholarship information: Yes No

FULL DAY PROGRAMS

▪ 2's & Young 3's Program (Care available from 7:30 AM to 5:30 PM. We ask all children to be at school by 8:45 AM.)

_____ Please circle the days your child will be attending. M T W Th F
(Minimum of 2 days/week required.)

▪ 3's & 4's Program (Care available from 7:30 AM to 5:30 PM. We ask all children to be at school by 8:45 AM.)

_____ Please circle the days your child will be attending. M T W Th F
(Minimum of 3 days/week required.)

▪ Do you need **Early Morning Care**? (Min/Max: 4/10) Refer to Tuition & Fees Schedule for details on additional charge.

_____ Please circle the days your child will be attending. M T W Th F

Will you be applying for financial assistance through the State of Illinois? Yes No